

CAMPUS ACTIVITIES BOARD SOUND and other RENTAL FORM

REGULAR SYSTEM

<i>Includes:</i>	_____	FREE	On campus, campus related
- Monitor	_____	\$50	Off campus OR not campus related
- 2 Speakers (& cords)	_____		
- 2 Mics (& cords)	_____		
- iPod cord	_____		

LARGE SYSTEM

<i>Includes:</i>	_____	\$50	On campus, NOT charging admission
- Large Monitor	_____	\$100	On campus, charging admission
- 4 Speakers (& cords)	_____	\$200	Off campus, campus related
- 2 Mics (& cords)	_____	\$300	Off campus, NOT campus related
- iPod cord	_____		

EXTRAS

Decorations	_____	FREE	CAB iPod	_____	FREE
Popcorn machine	_____	FREE	Water coolers	_____	FREE

PLEASE FILL OUT REQUISITION FORM IF YOU ARE BEING CHARGED

RENTAL AGREEMENT

- Renter of sound equipment must provide own man power and vehicle to transport equipment.
- Renter of large sound system must know, or hire someone who knows, how to use the sound board properly.
- Equipment must be paid for in advance.
- The renter will be responsible for all damage to the equipment from the time of the pick-up to the time of return. Any repair costs will be charged to the renter at such time when the costs are known. Misuse of this equipment may result in the permanent loss of the renting privileges.

By signing below, I indicate that this contract has been thoroughly read and understood:

Print name: _____ Signature: _____
 Dept/Org name: _____ Date & Time requested: _____
 Cell phone: _____ Email: _____

(tear off)

Equipment rented: _____ Pick up date & Time: _____
 Event End Time: _____
 Return date: _____