

VA EDUCATION BENEFIT REQUEST FORM

This form must be completed & submitted for each semester that you wish to receive VA Educational Benefits. For _____ Semester

Print clearly, if we need to contact you and cannot, then enrollment certification may not be sent to the VA.

Last Name _____ First _____

Address _____

City _____ State _____ Zip _____

Phone (H) _____ (W) _____ Cell _____

Email _____

SSN _____ C-Number _____

Chapter 35 Sponsors Claim #/SSN _____

Have you turned-in a degree program to the Registrar YES NO Please see the back page for information about this requirement.

Are you changing your Program/Major OR COMING FROM ANOTHER SCHOOL? YES NO

If yes you are required to submit a "Change of Program Form" (VA Form 22-1995 for Veterans, or VA Form 22-5495 Survivors/Dependents.)

Are you active duty? YES NO

Check appropriate status box:

- A. **NEW STUDENT:** (Anderson University is the first school that you are claiming VA education Benefits) Must turn in an APPLICATION FOR VA EDUCATION BENEFITS (VA Form 22-1990)
- B. **CONTINUING STUDENT:** Received benefits at AU last semester.
- C. **TRANSFER STUDENT:** Used benefits at another school, must turn in a Change of Program Form" (VA Form 22-1995 for Veterans, or VA Form 22-5495 Survivors/Dependents.)
- D. **GUEST STUDENT:** Receiving a degree at another school, must turn-in a "Parent school Letter".

Please check the VA Educational Benefits you are applying for: (check only one)

Chapter 33 Post 9/11 MGIB **Chapter 30** (Active Duty GI Bill)

Chapter 1606 (Reserve/National Guard) **Chapter 31** (Vocational Rehab)

Chapter 1607 (REAP- Activated reserve/Guard) **Chapter 35** (Survivors Benefits)

Chapter 31 Students Only: I do Do not give permission for my end of semester grades and GPA to be sent to my Vocational Rehabilitation counselor.

Advanced Pay

If you are a new student you may request advance pay. CONTINUING STUDENTS ARE NOT ELIGIBLE FOR ADVANCE PAY.

Advance pay will pay the first two months of the semester; you will not receive another VA educational check until the end of the **third** month.

Advance pay must be requested at least 45 days prior to the beginning of the semester. The VA will not approve advance pay request received less than 30 days before the beginning of the semester.

I request advance pay _____ Date _____

**VA EDUCATIONAL BENEFIT PAYMENT AGREEMENT READ AND INITIAL
AND SIGN AT THE BOTTOM**

1. **Receiving Veteran's benefits does not hold a student in classes.** The payment of veteran educational benefits requires a student to be enrolled and attending classes. An enrolled student is a student that has registered and paid for his/her classes. _____
2. **Chapter 33:** Students that withdraw are responsible for repaying tuition and fees to the VA. _____
3. **The veteran must verify continued enrollment at the end of each month** of the semester by web or toll- free number to receive payment of educational benefits. The site is [Http://www.gibill.va.gov/wave](http://www.gibill.va.gov/wave) or 1-877-823-2378. _____
4. **If this is the third request for benefits, except Chapter 31, students must turn-in a degree plan** to the Registrars Office. This degree plan is based on prior training or education:

Prior Credit is defined by the Department of Veterans Affairs (DVA) as:

The amount of credit allowed for previous education, training and experience; including military training and experience.

Both the law and the regulations require schools to grant appropriate credit for prior training and experience. The current procedure provides for termination of benefits if the school does not furnish an evaluation of prior credit within 2 terms (38 U.S.C. 3675(b)(2) and 3676(c)(4), and §21.4253(d)(3) and 21.4254(c)(4)). _____

5. **A veteran will only be certified for the required courses and electives listed on their degree plan.** _____
6. **If a student receiving VA benefits drops or adds a class, or changes their enrollment** in any way it is the student's responsibility to notify the Certifying Official immediately. _____

I, THE UNDERSIGNED, HAVE READ THE ITEMS ABOVE AND UNDERSTAND THEM AND WILL ABIDE BY THEM.

I UNDERSTAND I MUST HAVE MY PRIOR CREDITS EVALUATED AND TURN IN A DEGREE PROGRAM PRIOR TO MY THIRD REQUEST FOR EDUCATIONAL BENEFITS. WITHOUT A DEGREE PROGRAM NO MORE EDUCATIONAL BENEFITS WILL BE SENT TO THE VA.

MY SIGNATURE BELOW INDICATES THE INFORMATION ON THE FRONT OF THIS FORM IS TRUE AND CORRECT.

I GIVE MY PERMISSION FOR THE SCHOOL CERTIFYING OFFICIAL TO REVIEW MY EDUCATIONAL RECORDS.

I UNDERSTAND THAT I AM RESPONSIBLE FOR PAYING FEES AND TUITION, IF I RECEIVED A ONE-TIME VA EDUCATIONAL PROMISSORY NOTE FROM THE VA DESK.

Signature: _____ Date: _____