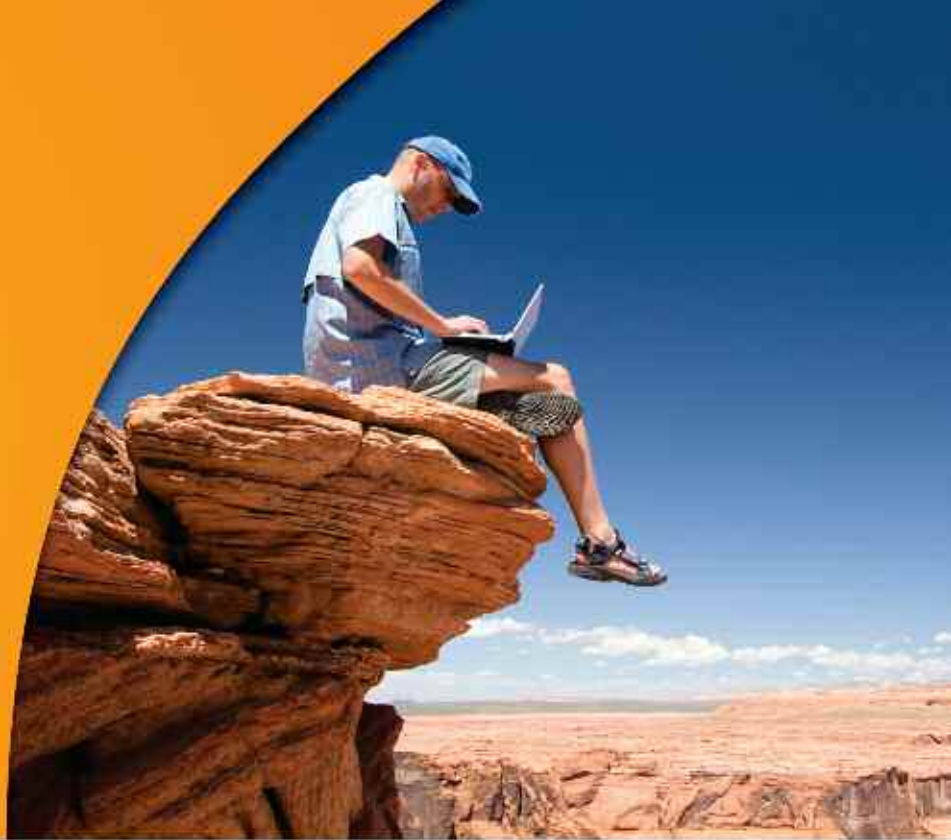


a HIGHER *education*



application for admission



School of Adult Learning

Academic and Christian Discovery

Dear Prospective Anderson University Student,

Thank you for your interest in Anderson University. Since you are 25 or older, you are eligible to enter Anderson University through the School of Adult Learning. This provides the following benefits:

- You can be considered for admission simply by submitting a high school transcript or a copy of your GED scores, a college transcript if you have attended elsewhere, a completed reference form, and a completed application. Everything you need to get started is included in this application booklet.
- You will be enrolled at a reduced tuition rate for adult students — about two-thirds less than the tuition rate for traditional students.
- You can choose a traditional major offered by Anderson University, or you may consider an accelerated degree completion program offered at various locations and online.

The following policies also apply:

- Adult students paying the reduced rate are allowed to take traditional classes on a space-available basis.
- Some classes may not be taken at the lower tuition rate. If you are interested in nursing or education, please inquire about restrictions for those courses.

Complete this application and return it to the School of Adult Learning as soon as possible. Use the checklist on this page to help you complete the process. If you have questions, feel free to call our office manager or one of our recruiters at (765) 641-4250. Our toll-free number is (877) 428-2765.

Checklist

Submit all required materials to the School of Adult Learning. List all schools attended, including technical schools, business colleges, beauty schools, or any other schools. Required materials include:

- Application form.
- Personal & professional references.
- High school and college transcripts or a copy of your GED scores. Additional forms are available on the Web at www.anderson.edu/soal. Original transcripts must be mailed to AU by officials at the colleges you previously attended.
- Include \$25 non-refundable application fee. (Students who previously attended AU need not pay this fee.)
- If required, take placement tests in English and math at the School of Adult Learning. No appointment necessary; one hour allowed for completion of each test. Optional speech test may be taken online. Contact School of Adult Learning for more information.
- If you are eligible, financial aid is available, usually in the form of a Federal Pell Grant and the Stafford Loan. To determine your eligibility, you must submit a Free Application for Federal Student Aid (FAFSA) form. You may access the application online at www.fafsa.ed.gov. For more information, contact the Office of Student Financial Services at (765) 641-4180, or go to www.anderson.edu/finaid on the Web.
- If you do not receive a letter of acceptance or denial within two weeks after you have submitted all required materials, please contact the school at (877) 428-2765 to inquire about the status of your application.

Bachelor of Science in Organizational Leadership

The Bachelor of Science in Organizational Leadership is an accelerated degree program designed for working adults. It has a broad-based business curriculum designed to help managers and supervisors within their organizations or those who aspire to be in leadership positions. The BSOL is a cohort-based degree program offered on campus or as a blend of online and on-site classes. Classes are small and designed to promote collaborative learning among adult students. Students pursuing the degree in organizational leadership may need to earn additional credits in liberal arts or electives to complete all degree requirements.

Admission Requirements

The admission requirements are as follows:

- Completion and submission of an application.
- Payment of application fee.
- Proof of high school graduation or GED certification if no previous college credit.
- Official transcripts from all previous colleges and universities.
- 52 or more transferable semester credits.
- A minimum of two years of significant full-time work experience beyond high school.
- 25 years of age or older.

Graduation Requirements

To graduate with the Bachelor of Science in Organizational Leadership from the Anderson University School of Adult Learning, the following requirements must be met:

- Completion of all Organizational Leadership core courses (48 semester credits).
- Cumulative GPA of 2.0 or higher.
- Maintain a GPA of 2.0 or higher in the Organizational Leadership major.
- Complete requirements of all components in the liberal arts program.
- Complete a minimum of 124 semester credits.
- Payment of all tuition and fees.

Courses

ORGL 3000 Adult Development and Life Assessment (3 cr)
This course introduces students to adult development theory and links these concepts to life through a process of individual reflection. Both classical and contemporary adult development theories are examined. These theories then provide the paradigm for self-analysis and life assessment, the basis for understanding individuals within organizations.

RLGN 2220 Christian Communities and Vocations (3 cr)
This course is a study of ways that faith within Christian traditions can be expressed through participation in the church and community. Models of servanthood, vocation, leadership, discipleship, and citizenship will be studied by focusing on foundational biblical texts. Historical understandings and contemporary expressions of these models will also be considered.

ORGL 4100 Communicating Within Organizations (3 cr)
This course investigates the role of communication in creating a productive organizational environment. It aids students in developing and strengthening their communication skills by focusing on interpersonal, group, and presentation skills.

ORGL 4000 Group and Organizational Dynamics (3 cr)
This course is a study of group behavior and how group functioning impacts organizational effectiveness, with emphasis on decision-making and conflict resolution. Students develop strategies for efficient and productive group management and determine which tasks are best handled within a group setting.

ORGL 4200 Systems Approach to Organizational Change (3 cr)
Students examine the formal and informal functions of organizations and analyze an agency or organization based on a systems model. Students will also analyze and solve organizational problems using a step-by-step method. This analysis will be applied to students' work-related research projects.

ORGL 3200 Issues in Management Leadership (3 cr)
Students examine management control functions, strategic planning, and organizational structure and design. Also examined are motivational theory and its application to individual and group functioning in work and home situations. Leadership styles related to particular circumstances are analyzed. Negotiation concepts and skills are covered through readings and class practice, with an analysis of the effect on productivity.

ORGL 4400 Personal Values and Organizational Ethics (3 cr)
Several major ethical theories are reviewed in this course. Students examine personal values through readings and workplace analysis to formulate management accountability, human rights, and a responsible lifestyle in the contemporary world.

ORGL 3400 Managerial Economics (3 cr)
This course is an analysis of the principles of economics necessary to equip managers and supervisors for effective decision-making and leadership. Specific economic concepts will be applied to problem-solving in the manager's workplace.

ORGL 3500 Managerial Marketing (3 cr)
Principles of marketing that need to be understood by managers in all areas in order to develop and utilize effective marketing practices are examined. Concepts of our global economy, including major social, psychological, and political influences, will be explored and their marketing implications considered from a manager's perspective.

ORGL 3300 Managerial Accounting (3 cr)
This course presents an overview of financial tools available to the manager in decision-making. It includes a study of income statements, balance sheets, cash flow budgets, changes in financial position, and ratio analysis. Emphasis is on reading and understanding accounting and financial documents rather than on their preparation.

ORGL 3350 Managerial Finance (3 cr)
This course focuses on the areas of corporate finance needed by adult learners, even if they are not planning a finance career. The study of finance provides a number of tools and reports that aid in determining which long-term investments to make, where the financing will come from, and how to manage collecting from customers and paying suppliers. The following three areas will be studied in detail: capital budgeting, capital structure, and working capital management.

ORGL 4300 Strategic Planning (3 cr)
This course introduces students to various management planning models and techniques and applies these to business cases. It stresses the concepts of strategic planning and strategic management.

ORGL 4900 Leadership Seminar (3 cr)
This course focuses on the hard science of leadership as well as on the human relationships that must be developed if organizations are to fulfill their missions. This experiential module is intentionally designed for students to consider the development of leadership sciences, to learn the skills needed for effective leadership, and to work practically toward their own leadership potential through self-reflection.

ORGL 3100 Intro to Research and Analysis of Statistics (4 cr)
This course presents problem analysis and evaluation techniques. Students are shown methods for defining, researching, analyzing, and evaluation of a problem in their work vocational environments that they have selected for independent research projects. Specific statistical information covered in the course includes identifying and measuring objectives, collecting data, working with significance levels, analyzing variance, and constructing questionnaires.

ORGL 4990 Action Research Project (5 cr)
The research project is a major research effort designed to enhance knowledge in an area related to one's involvement in the workplace community and to apply research skills in effective decision-making. Statistical analysis concepts and methods assist the student in identifying a topic, collecting data, and measuring results. Each student presents an oral report of project findings.

Associate of Science in Management Foundations

The Associate of Science in Management Foundations is an accelerated degree program designed for working adults who are in supervisory or management positions or aspire to be in such positions in the future and have minimal or no previous college credit. Students will learn the fundamentals of management concepts and strategies while enhancing computer competency and verbal and written communication skills.

The courses in the Management Foundations program can also be applied toward elective and general education requirements within the School of Adult Learning's Bachelor of Science in Organizational Leadership degree program, thus making the Associate of Science in Management Foundations an excellent first step toward completing your academic and vocational goals.

Admission Requirements

The admission requirements are as follows:

- Completion and submission of an application.
- Payment of application fee.
- Proof of high school graduation or GED certification.
- Official transcripts from all previous colleges and universities.
- A minimum of two years of significant full-time work experience beyond high school.
- 25 years of age or older.

Graduation Requirements

To graduate with an associate degree in Management Foundations from the Anderson University School of Adult Learning, the following requirements must be met:

- Completion of all Management Foundations core courses (62 semester credits).
- Cumulative GPA of 2.0 or higher.
- A minimum of "C-" (2.0) must be achieved in ORGL 1000, LART 1000, ENGL 1110, and ENGL 1120. Failure to achieve a "C-" in any of those courses will require repeating the course until a "C-" or higher is achieved.
- Payment of all tuition and fees.

Courses

ORGL 1100 Introduction to Business Environment (3 cr)
An introduction to functional areas of business, tracing the evolution of business forms, the role of government and society, relationships between administrators and employees, ethical issues, and the globalization of world markets.

ORGL 1200 Management Foundations (3 cr)
This course is a study of the foundational skills and strategies associated with management. Topics include the dynamics of leadership, strategic planning and organizing, and the controlling of resources.

ORGL 2200 Issues in Human Resource Management (3 cr)
This course will focus upon the primary functions of human resource management in increasing the effectiveness and contributions of employees in the attainment of organizational goals and objectives. Such topics as strategic planning, organizational goals, job descriptions and evaluations, human resources selection techniques, and labor/employee relations will be considered.

ORGL 2300 Social Problems in the Workplace (3 cr)
This course presents an analysis of major contemporary social problems, especially in the United States. Particular attention is given to the problems of poverty, racism, sexism, drug and alcohol abuse, and illiteracy and their impact on the contemporary workplace. Consideration is given to diverse sociological perspectives with regard to these problems and their causes, consequences, and solutions.

ORGL 2400 Organizational Ethics (3 cr)
This study in business ethics will provide instruction in systematically applying standard moral and ethical approaches in analyzing issues, problems, and cases.

ORGL 2410 Global Issues (3 cr)
The adult learner will acquire knowledge and become aware of the increasing interdependence of the world and the global nature of contemporary issues. This course essentially seeks to help adult learners to think beyond their immediate surrounds and see themselves as part of a larger community.

ORGL 2590 Management Capstone (3 cr)
This capstone course in management foundations features discussion of selected topics of current issues in management. It includes a written and oral presentation of a management project involving application of management concepts and principles. Departmental permission is required.

Associate of Science in Christian Foundations

The Associate of Science in Christian Foundations is an accelerated, cohort-based, degree program designed for adults with minimal or no previous college credit seeking knowledge in the area of Christian studies. Students will be introduced to concepts of critical thinking to guide them in their study of Christian faith, the Scriptures, and the church. The courses in the Christian Foundations program are ideal for adults contemplating a call to ministry or missions, teaching in a local church, or developing their personal faith.

The courses specific to Christian Foundations can be taken apart from the Associate Degree program to obtain a Certificate in Christian Foundations. The Associate of Science in Christian Foundations can also be applied toward elective and general education requirements within the School of Adult Learning's Bachelor of Science degree programs, including the Bachelor of Science in Christian Leadership, or they may be applied toward a traditional major offered by Anderson University's Department of Religious Studies.

The Associate of Science in Christian Foundations is an excellent *first step* toward completing your degree at Anderson University.

Admission Requirements

The admission requirements are as follows:

- Completion and submission of an application.
- Payment of application fee.
- Proof of high school graduation or GED certification.
- Official transcripts from all previous colleges and universities.
- 25 years of age or older.

Graduation Requirements

To graduate with an Associate of Science in Christian Foundations degree from the Anderson University School of Adult Learning, the following requirements must be met:

- Completion of all Christian Foundation core courses (62 semester credits).
- Cumulative GPA of 2.0 or higher.
- A minimum of "C-" (2.0) must be achieved in ORGL 1000, LART 1000, ENGL 1110, and ENGL 1120. Failure to achieve a "C-" in any of those courses will require repeating the course until a "C-" or higher is achieved.
- Payment of all tuition and fees.

Courses

CHRS 2000 Individual thinking and Christian Faith (3 cr)
This course explores the role of the individual in Christianity and how one assesses personal faith, community faith, and differing faiths within Christianity. Concepts in critical thinking will be introduced as a framework for studying subsequent courses. Topics introduced include the Wesley Quadrilateral, individualism versus collectivism, emotional and social intelligence, and a Christian worldview.

CHRS 2100 Kingdom of God (3 cr)
This course discusses the spiritual and universal essence associated with being the people of God, as described throughout Scripture. The central question addressed in this course is: What does it mean to be the people of God? A study of the Old and New Testaments as well as non-biblical writings will help students understand how the world viewed people of Judeo-Christian faith at different times in history and how Christians are viewed today.

CHRS 2200 The Role of Scripture in Christian Thinking (3 cr)
This course introduces students to various methods used in reading, interpreting, understanding, and applying Scripture and how those methods shaped history and cultures. The student will learn how to think critically when reading Scripture.

CHRS 2300 Moses and the Law (3 cr)
This course introduces the adult student to a key person and event in Jewish history: the Exodus. A major portion of the class will be focused on the foundational aspects of Mosaic Law and the Decalogue and their centrality in Jewish culture to the time of Christ.

CHRS 2310 Jesus and the Law (3 cr)
This course introduces the adult student to the Jesus of history and briefly discusses controversies surrounding him, in particular, Gnosticism. A brief portion of the class will discuss Old Testament scriptures related to the messianic claims regarding Jesus. A major portion of the course discusses the New Testament's view on Jesus' interpretation of Mosaic Law.

CHRS 2320 Paul and the Law (3 cr)
This course introduces the adult student to Paul, the author of several writings in the New Testament. A major portion of this course surveys the various debates and issues created by the integration of Jewish and Gentile cultures along with Paul's prescriptions for managing the conflict that integration created within faith communities. Paul's understanding of Mosaic Law will be discussed.

CHRS 2150 The Influence and Evolution of the Church (3 Cr)
This course provides an overview of how the church has evolved since the first century to present day and its influence on world leaders, governments, and cultures. The course highlights key people, events and governments involved in world-changing decisions that were directly or indirectly influenced by the Church.

CHRS 2590 Christian Foundations Capstone (3 Cr)
This is a capstone course that integrates learned objectives from the Christian Foundation courses previously taken into a written research project and oral presentation. Adult students will select a topic or issue that is currently debated within a local community of faith. Students will utilize critical thinking techniques in presenting a written and oral summation specifically addressing the issue from a Christian worldview.

Bachelor of Science in Christian Leadership

The Bachelor of Science in Christian Leadership is an accelerated degree program designed for adults who are or aspire to be in leadership positions in church or para-church organizations. The BSCL is a cohort-based degree program offering courses onsite and online. Classes are small and designed to promote collaborative learning among adult students. Students pursuing the degree in Christian leadership must have previous college credit prior to taking the Christian Leadership courses and may need to earn additional credits in liberal arts or electives to complete all degree requirements.

Admission Requirements

The admission requirements are as follows:

- Completion and submission of an application.
- Payment of application fee.
- Proof of high school graduation or GED certification.
- Official transcripts from all previous colleges and universities.
- 52 or more transferable semester credits
- A minimum of two years of significant full-time work experience beyond high school.
- 25 years of age or older.

Graduation Requirements

To graduate with a Bachelor of Science in Christian Leadership degree from the Anderson University School of Adult Learning, the following requirements must be met:

- Completion of all Christian Leadership core courses
- Cumulative GPA of 2.0 or higher.
- Maintain a GPA of 2.0 or higher in the Christian Leadership major.
- Complete requirements of all components in the liberal arts program.
- Complete a minimum of 124 semester credits.
- Payment of all tuition and fees.

Courses

ORGL 3000 Adult Development and Life Assessment (3 cr)
This course introduces students to adult development theory and links these concepts to life through a process of individual reflection. Both classical and contemporary adult development theories are examined. These theories then provide the paradigm for self-analysis and life assessment — the basis for understanding individuals within organizations.

RLGN 2220 Christian Communities and Vocations (3 cr)
A study of various ways that faith within Christian traditions can be expressed through lay leadership in the church and through care for the common good. Models of servanthood, vocation, leadership, discipleship, and citizenship will be studied by focusing upon foundational biblical texts. Historical understandings and contemporary expressions of these models will also be considered.

ORGL 4100 Communication Within Organizations (3 cr)
This course investigates the role of communication in creating a productive organizational environment. It aids students in developing and strengthening their communication skills by focusing on interpersonal, group, and presentation skills.

ORGL 4000 Group and Organizational Dynamics (3 cr)
This course is a study of group behavior and how group functioning impacts organizational effectiveness, with emphasis on decision-making and conflict resolution. Students develop strategies for efficient and productive group management and determine which tasks are best handled within a group setting.

ORGL 3200 Issues in Management and Leadership (3 cr)
Students examine management control functions, strategic planning, and organizational structure and design. Also examined are motivational theory and its application to individual and group functioning in work and home situations. Leadership styles related to particular circumstances are analyzed. Negotiation concepts and skills are covered through readings and class practice, with an analysis of the effect on productivity.

ORGL 4400 Personal Values and Organizational Ethics (3 cr)
Several major ethical theories are reviewed in this course. Students examine personal values through readings and workplace analysis to formulate management accountability, human rights, and a responsible lifestyle in the contemporary world.

BIBL 2000 Introduction to the Bible (4 cr)
This six-week course is a beginning course in the study of the Bible. It will focus on the historical, literary, and theological dimensions of both Hebrew Scriptures and New Testament books as Scripture. It will be primarily concerned with reading and understanding the text of Scripture with some additional guidance from introductory books. It will consist of class experiences (lectures, films, and discussions with a weekly exam), required reading, and inductive questions to be answered during the week with online guidance.

CHRS 4030 Reading Scripture: Luke-Acts (3 cr)
This course focuses on learning from the early church principles for the life and growth of the church in all generations. The experiences of Jesus and his disciples will serve as paradigms for learning how to understand God with us, an understanding of the Gospel, how to deal with real problems, and how to build a community that can focus on bringing the Gospel into people's lives and all of the good that comes from that experience. The course will focus on reading the texts of Luke and Acts and interpreting for today through small group discussion, experiential learning, and creative application.

CHRS 4100 Interpreting Scripture (3 cr)
A study of various ways in which Christians have read and interpreted Scripture. Basic interpretive methods covered include typology, allegory, and historical and critical reading as well as lectio divina and other devotional approaches to Scripture. Special attention is given to the relationship between location and interpretive methods.

CHRS 4200 Thinking Theologically (3 cr)
An introduction to theological method, this course considers the roles of reason, tradition, Scripture, and experience in theological thinking. Students will also be introduced to representatives of various models of theological thinking and will be given an opportunity to think theologically about a topic of contemporary interest.

CHRS 4300 Ministry in a New Century (3 cr)
This course examines the possibilities and perils of ministry in a time when assumptions about certainty, authority, and universality face pervasive and persistent challenges.

RLGN 3420 American Religious History (3 cr)
This course is a comprehensive survey of diverse American religious experiences in the past and present. It includes a study of various historic forms of Christianity, Judaism, Eastern faiths and indigenous American religions, as well as unifying religious forces, such as "civil religion." Same as HIST 3420.

ORGL 4900 Leadership Seminar (3 cr)
This course focuses on the hard science of leadership as well as on the human relationships that must be developed if organizations are to fulfill their missions. This experiential module is intentionally designed for students to consider the development of leadership sciences, to learn the skills needed for effective leadership, and to work practically toward their own leadership potential through self-reflection.

CHRL 4650 Internship (3 cr)
Students will select a not-for-profit community of faith to experience, observe and participate in ministry and mission opportunities related to the student's personal and vocational call. This course will be part of the subsequent Action Research Project.

CHRL 4990 Action Research Project (5 cr)
The research project is a major research effort designed to enhance knowledge in an area related to Christian leadership in the Christian community, to teach and evaluate research skills, and to assist in effective decision-making. Statistical analysis concepts and methods assist the student in identifying a faith-related issue, collecting data, and measuring results. Each student gives an oral report of project findings.

Application for Admission

OFFICE USE ONLY: ID# _____
 \$25 APPLICATION FEE PAID

- Applicant status new student transfer student applying for readmission
- I am applying for Bachelor of Science in Organizational Leadership Certificate in Management
 Bachelor of Science in Christian Leadership Associate of Arts in General Studies
 Associate of Science in Management Foundations
 Associate of Science in Christian Foundations
 Traditional major (please list; see majors and programs in this booklet _____)

Is your \$25 non-refundable application fee enclosed? Yes No *Fee applicable to new and transfer students only*

When do you want to begin taking classes? Semester I (Aug.) Semester II (Jan.) Summer

Name _____
LAST FIRST MIDDLE MAIDEN

Gender _____ Date of birth _____ SSN _____ - _____

E-mail address _____ Marital status _____

Home address _____
STREET CITY STATE ZIP

County (if Indiana resident) _____ Church/denomination _____

Home phone (____) _____ Work phone (____) _____

Employer _____ Your position _____

Work address _____
STREET CITY STATE ZIP

Does your employer assist with college tuition costs? Yes No

Ethnicity (optional; this information will not be used in a discriminatory manner)

- Black or African-American White American Indian or Alaska Native
 Asian Hispanic (any race) Native Hawaiian or other Pacific Islander
 Two or more races Nonresident alien Unknown

Citizenship U.S. citizen by birth Naturalized U.S. citizen
 Citizen of a country other than the United States (please list country _____)

Have you served in the U.S. military? Yes No Are you applying for financial aid? Yes No

Have you ever pled guilty or been convicted of a felony or misdemeanor (other than a routine vehicle parking or moving violation)?

Yes No

(If yes, please explain: _____)

Have you ever been convicted of a felony?

Yes No

If yes, please explain on a separate sheet of paper.

Educational background (please complete for all schools attended)

High School:

NAME OF SCHOOL CITY STATE DATE GRADUATED / GED COMPLETED

College/other:

NAME OF SCHOOL CITY STATE DATES ATTENDED HOURS COMPLETED

College/other:

NAME OF SCHOOL CITY STATE DATES ATTENDED HOURS COMPLETED

For readmission only (Complete the questions in this box if you are applying for readmission)

When did you last attend Anderson University? _____
MONTH / YEAR

What was your reason for leaving? _____

Did you have an advisor? Yes No (advisor's name _____)

Did you declare a major? Yes No If yes, will you keep the same major? Yes No

Check any of the following pre-professional or professional programs to which you have applied or been admitted:

- Medical Technology Physical Therapy Pre-Engineering Pre-Law
 Pre-Health Professional Pre-Seminary Social Work Teacher Education

Our commitment to you

Anderson University does not discriminate on the basis of race, ethnic background, national origin, sex, age, veteran status, marital status, or disability in admission or access to its programs. Anderson University is a Christian liberal arts university. As students, faculty, and staff of this community, we maintain our vitality through a genuine pursuit of intellectual, spiritual, and social growth. We believe that college-bound students who live by Christian principles should seek a university that combines excellent academic programs with meaningful spiritual support. We value learning and experience and are committed to providing opportunities for personal and professional growth. These years are a foundation on which one's life can be built. We take seriously our portion of the responsibility for your education and expect that you will take your portion seriously as well.

Your agreement with us (Please sign and date to indicate your agreement with the following statement.)

In appreciation of Anderson University and in respect for its Christian distinctives, I agree on campus to abide by university standards prohibiting the possession and use of cigarettes and other tobacco products, alcoholic beverages, illegal drugs, gambling, cheating, theft, firearms, and conduct inconsistent with the goals and traditions of the institution. I understand that specific policies are listed in a student handbook that may be obtained from the School of Adult Learning.

Signature: _____

Date: _____

Personal Reference

School of Adult Learning



After completing, return this form to:

School of Adult Learning, Anderson University, 1303 E. Fifth St., Anderson, IN 46012-3468

To be completed by applicant:

Applicant's name _____

Address _____
STREET

Address _____
CITY STATE ZIP

Phone () _____

I waive my right to review this form after completion:

YOUR SIGNATURE

DATE

To be completed by person referring student:

Referent's name _____

Address _____
STREET

Address _____
CITY STATE ZIP

Phone () _____

Occupation _____

What is your relationship to the applicant? _____

How long have you known the applicant? _____

Personal characteristics (Check the box for each category that best describes the applicant's personal qualities)

	FAR ABOVE AVERAGE	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE	FAR BELOW AVERAGE
Intelligence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work ethic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reliability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Concern for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional stability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Describe the applicant's Christian commitment. _____

What do you consider to be the applicant's strengths? _____

Describe the applicant's outlook on life. _____

List any special needs the applicant has (i.e., physical, mental, academic). _____

As the person providing this reference, I ...

- recommend applicant without reservations
- recommend applicant with reservations
- strongly recommend applicant
- do not recommend applicant
- recommend applicant

Signature: _____

Date: _____

Instructions

The prospective student named on the reverse side of this form has applied for admission to Anderson University through the School of Adult Learning. In attempting to serve the total needs of our students, we require each applicant to choose a person whom they feel will adequately represent them as a referent.

Please list as much specific information as you feel comfortable providing. If there is information concerning this person that you would prefer to discuss over the phone, feel free to check the box provided below, and we will be happy to give you a call. References are of value, not solely in the admission process, but more significantly in preparation for services to the student or programming we might make available. Should you need more space, please attach an additional sheet.

Please note that no action will be taken on the applicant until this form is returned. Please complete it as quickly as possible. After completing this form, please fold and tape the ends together (or place in a separate envelope) and return to the School of Adult Learning at Anderson University. Thank you very much.

I prefer to discuss this further. (Please list a phone number where we may reach you. _____)

FOLD HERE FIRST

12000 7201

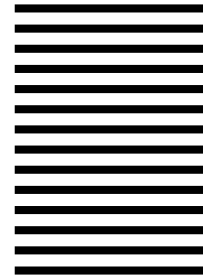


**NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES**

BUSINESS REPLY MAIL
First Class Permit No. 933 Anderson, Indiana

POSTAGE WILL BE PAID BY ADDRESSEE

School of Adult Learning
Anderson University
1100 East Fifth Street
Anderson, IN 46012-9989



THEN FOLD HERE

SEAL ENDS SECURELY WITH TAPE



SEAL ENDS SECURELY WITH TAPE



Professional Reference

School of Adult Learning



To be completed by an employer, supervisor, or someone acquainted with the applicant's character and professional and scholastic readiness for admission to Anderson University. After completing, return this form to: School of Adult Learning, Anderson University, 1303 E. Fifth St., Anderson, IN 46012-3468

Applicant's name _____ Date _____

Home address _____
STREET CITY STATE ZIP

The above-named student is applying for admission to Anderson University School of Adult Learning. In compliance with the Family Educational Rights and Privacy Act, the student has access to this information upon enrollment in the university.

How long have you known the applicant? _____

In what capacity have you known this applicant? _____

Please comment on the applicant's character and professional and scholastic readiness for Anderson University.

Name _____ Date _____

Address _____
STREET CITY STATE ZIP

Employer _____

Position _____

Signature _____ Date _____

It is the practice of Anderson University to provide equal opportunity in education and employment without regard to race, color, national or ethnic origin, sex, age, or disability.

Instructions

The prospective student named on the reverse side of this form has applied for admission to Anderson University through the School of Adult Learning. In attempting to serve the total needs of our students, we require each applicant to choose a person whom they feel will adequately represent them as a referent.

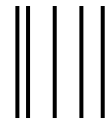
Please list as much specific information as you feel comfortable providing. If there is information concerning this person that you would prefer to discuss over the phone, feel free to check the box provided below, and we will be happy to give you a call. References are of value, not solely in the admission process, but more significantly in preparation for services to the student or programming we might make available. Should you need more space, please attach an additional sheet.

Please note that no action will be taken on the applicant until this form is returned. Please complete it as quickly as possible. After completing this form, please fold and tape the ends together (or place in a separate envelope) and return to the School of Adult Learning at Anderson University. Thank you very much.

I prefer to discuss this further. (Please list a phone number where we may reach you. _____)

FOLD HERE FIRST

12000 7201

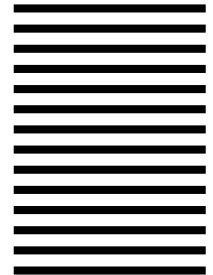


**NO POSTAGE
NECESSARY
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UNITED STATES**

BUSINESS REPLY MAIL
First Class Permit No. 933 Anderson, Indiana

POSTAGE WILL BE PAID BY ADDRESSEE

School of Adult Learning
Anderson University
1100 East Fifth Street
Anderson, IN 46012-9989



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SEAL ENDS SECURELY WITH TAPE



SEAL ENDS SECURELY WITH TAPE



Request for High School Transcript (for students with no previous college credit)

Institution _____ Date _____

Name _____
LAST FIRST MIDDLE

Name used when attending institution listed above _____
LAST FIRST MIDDLE

Birthdate _____ Social Security Number _____

Student's address _____
STREET CITY STATE ZIP

Signature _____

See reverse side. Transcripts are NOT to be issued to students but sent directly from the issuing school to:
School of Adult Learning, Anderson University, 1303 E. 5th St., Anderson, IN 46012

Request for College Transcript

Institution _____ Date _____

Name _____
LAST FIRST MIDDLE

Name used when attending institution listed above _____
LAST FIRST MIDDLE

Birthdate _____ Social Security Number _____

Student's address _____
STREET CITY STATE ZIP

Signature _____

See reverse side. Transcripts are NOT to be issued to students but sent directly from the issuing school to:
School of Adult Learning, Anderson University, 1303 E. 5th St., Anderson, IN 46012

Request for College Transcript

Institution _____ Date _____

Name _____
LAST FIRST MIDDLE

Name used when attending institution listed above _____
LAST FIRST MIDDLE

Birthdate _____ Social Security Number _____

Student's address _____
STREET CITY STATE ZIP

Signature _____

See reverse side. Transcripts are NOT to be issued to students but sent directly from the issuing school to:
School of Adult Learning, Anderson University, 1303 E. 5th St., Anderson, IN 46012

To be completed by a counselor, principal, or other official of the school or center named on the reverse side:

Your assistance in completing this student's file will allow us to responsibly and promptly serve his or her request for admission. Our thanks to you in advance for your help with this request.

Please mail this form accompanied by an official transcript or GED scores directly to:

School of Adult Learning
Anderson University
1303 East Fifth Street
Anderson, IN 46012-3468

To be completed by a dean, registrar, or other appropriate official of the school listed on the reverse side:

Has this student ever been under academic probation or social discipline while attending your institution?

Yes No If yes, please give a brief statement of the nature of the probation and offense:

Would this student be permitted to return to your college at a later date?

Yes No If no, why not? _____

Signature: _____ Title: _____

Institution: _____ Date: _____

To be completed by a dean, registrar, or other appropriate official of the school listed on the reverse side:

Has this student ever been under academic probation or social discipline while attending your institution?

Yes No If yes, please give a brief statement of the nature of the probation and offense:

Would this student be permitted to return to your college at a later date?

Yes No If no, why not? _____

Signature: _____ Title: _____

Institution: _____ Date: _____

Placement Exam Information

School of Adult Learning



To ensure that you are placed in appropriate courses, you will need to take placement exams in English and math. *NOTE: Bachelor of Science in Organizational Leadership applicants may be exempt from this requirement.* These exams may be taken at the School of Adult Learning; no appointment is necessary. One hour is allowed for completion of each test. An optional speech placement test, administered online, is also available. *You may choose to waive the math exam* by completing the form to the right and returning it with your application to the School of Adult Learning. However, if you do so, you will be required to take MATH 1000, the university's basic algebra course.

Math placement exam waiver

I, _____,
YOUR NAME

choose to receive a "0" for the math placement exam. I understand that by doing so, I will be required to take MATH 1000, the university's basic algebra course.

SIGNATURE

DATE

English Placement Exam

The English placement exam provides an assessment of your writing skills in order to enroll you in the writing course that best meets your needs. You will be asked an essay question and will have an hour to write a two- to three-page response that includes a thesis (main idea) and reasons and examples to support it. Paper will be provided. Your essay will be read and evaluated based on organization, paragraph and sentence structure, grammatical usage, spelling, and punctuation.

Speech Communication Placement Exam (optional exam administered online)

The 50-question speech communication placement exam, administered online, is designed to identify whether you have the knowledge necessary to waive the university's required general speech class. Students who successfully complete the online exam will be asked to present a speech at a later date to Department of Communication faculty and participate in a brief interview.

Math Placement Exam

The math placement exam determines whether you must enroll in a basic algebra course. You will have an hour to complete the 33-question, multiple-choice exam, comparable to the level of first-year high school algebra. Calculators are not permitted. It will be to your advantage to review your knowledge of algebra and arithmetic prior to the exam. Sample questions:

- | | | | | |
|---|---------------------|---------------------|---------------------|---------------------|
| 1. $\frac{1}{8} + \frac{7}{12} + \frac{2}{3} =$ | a. 8/19 | b. 10/23 | c. 11/8 | d. 3/2 |
| 2. $\frac{3m - m}{m} =$ | a. 3 | b. $3m - 1$ | c. $2m$ | d. $3m^2 - 1$ |
| 3. $3z(z - 1) + 3z =$ | a. $3z^2$ | b. $3z^2 + 2z$ | c. $3z^2 + 3z - 1$ | d. $3z^2 + 3z + 1$ |
| 4. $(2r + 1)(3r - 7) =$ | a. $6r^2 + 11r + 7$ | b. $6r^2 + 11r - 7$ | c. $6r^2 - 11r + 7$ | d. $6r^2 - 11r - 7$ |
| 5. If $R = km$, what is the value of k when $R = 20$ and $m = 4$? | a. 5 | b. 10 | c. 16 | d. 80 |
| 6. $(-3) - (-5) =$ | a. 8 | b. 2 | c. -2 | d. -8 |
| 7. $4x - 15 < x + 15$ is equivalent to | a. $x < 0$ | b. $x < -10$ | c. $x < 6$ | d. $x < 10$ |
| 8. Each of the following values of x satisfies the inequality $2x - 1 \leq 4$ except | a. -1 | b. 1/2 | c. 2 | d. 3 |
| 9. If $(2/3)y = 30$ then $y =$ | a. 10 | b. 20 | c. 45 | d. 90 |
| 10. Which of the following (x, y) pairs does not satisfy the equation $3y = 4x + 7$? | a. $(-1, 1)$ | b. $(0, 7/3)$ | c. $(1, 1)$ | d. $(2, 5)$ |

Answers: 1. c 2. b 3. a 4. d 5. a 6. b 7. d 8. d 9. c 10. c

Majors and Degree Programs

School of Adult Learning



Anderson University offers several degrees and a wide variety of majors at the undergraduate level. For more information about the following programs, please refer to the *Undergraduate Catalog*, online at www.anderson.edu/registrar/catalog.html. In addition to these programs, the university offers graduate degrees in nursing, education, music, business, and theology.

Associate Degrees

- Assoc. of Arts in Criminal Justice
- Assoc. of Arts in General Studies
- Assoc. of Science in Management Foundations
- Assoc. of Science in Christian Foundations

Bachelor of Arts

- Accounting
- Athletic Training
- Bible and Religion
- Biblical Studies
- Biochemistry
- Biology
- Business Administration*
- Business – Information Systems
- Chemistry
- Christian Ministries (In-Life)*
- Christian Min. (In-Profession)
- Church Music
- Communication Arts
- Computer Science
- Comp. Science (complementary)*
- Computer Science – Mathematics
- Criminal Justice
- Economics
- Education (non-license)
- Elementary Education
- English
- Entrepreneurship
- Exercise Science
- Family Science
- Finance
- Fine Arts/Glass
- Fine Arts/Studio
- French (non-teaching)
- French (complementary)*
- French Teaching
- General Studies
- General Studies in Art and Design*
- Global Business
- History
- Information Systems
- International Education*
- Language Arts Teaching
- Management
- Marketing
- Mathematics
- Mathematics Teaching
- Mathematics – Economics
- Music
- Music Business
- Philosophy
- Physical Education Teaching (K-12)
- Physics
- Political Science
- Political Science – Economics
- Psychology
- Psychology (complementary)*
- Social Studies Teaching
- Social Work
- Sociology
- Spanish (non-teaching)
- Spanish (complementary)*
- Spanish Teaching
- TeachScience*
- Theatre Arts
- Theatre Arts Teaching
- Visual Arts Education (K-12)
- Visual Communication Design
- Writing*
- Youth Ministries

Bachelor of Music

- Instrumental Performance
- Music Education (K-12)
- Voice Performance

Bachelor of Science

- Christian Leadership
- Nursing
- Organizational Leadership

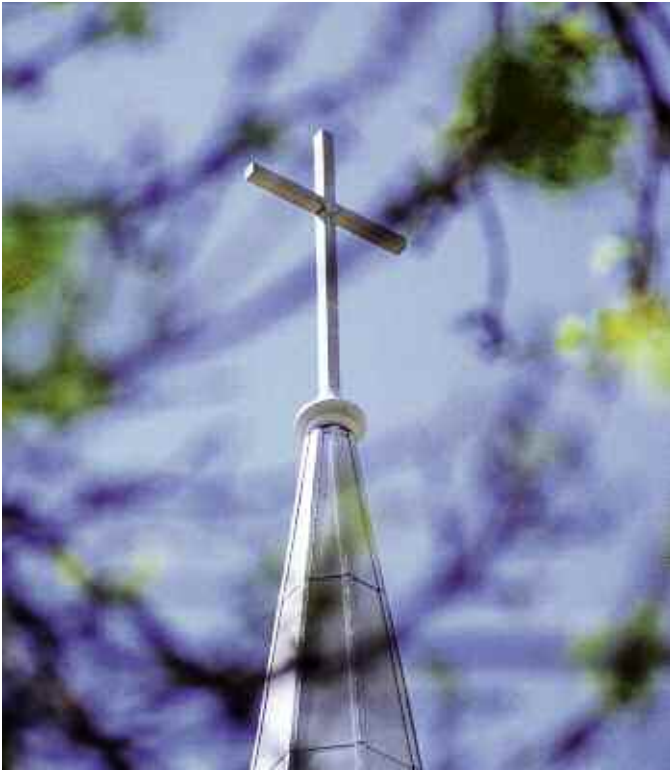
Certificate Programs

- Certificate in Management

Pre-Professional Programs

- Medical Technology
- Physical Therapy
- Pre-Engineering
- Pre-Health Professional Programs
- Pre-Law
- Pre-Seminary Studies

* This is a complementary major. It is intended to enhance a student's primary major and may not be taken independently or in conjunction with another complementary major to fulfill graduation requirements.





School of Adult Learning

1303 East Fifth Street
Anderson, IN 46012-3468

toll-free: (877) 428-2765
local: (765) 641-4250

Academic and Christian Discovery

The **School of Adult Learning** provides a wide variety of programs for credit as well as professional development for adults and non-traditional students. Certificates, associate, and bachelor's degrees are offered by the School of Adult Learning through evening, online and accelerated courses. In addition, traditional degrees offered by Anderson University are available to adult students. Traditional daytime classes are offered to adult students on a space-available basis.



www.anderson.edu/soal