

Anderson University, Attn: Tri-S, 1100 East Fifth Street, Anderson, IN 46012
 Phone: (765) 641-4170 Fax: (765) 641-4175 E-mail: tri-s@anderson.edu
 Website: www.anderson.edu/tri-s

Personal Information

Legal Name _____ Student ID # _____
FIRST MIDDLE LAST

Nickname _____ Cell Phone _____ E-mail _____

Female Male Date of Birth ____/____/____ School Status in 2018-19: Fr So Jr Sr Grad
month day year

Home Address _____
STREET CITY STATE ZIP

Do you have a valid passport? Yes No Country of Citizenship _____

Major _____ T-shirt Size: S M L XL XXL

Prior Tri-S Experiences _____

Skills (construction, teaching, music, other – specify) _____

Language Ability: Spanish _____ German _____ French _____ Other _____

Trip Preferences

1st Preference Destination: _____ Term: Winter Spring Summer

2nd Preference Destination: _____ Term: Winter Spring Summer

If your first preference is not available, we will approve you for your second preference. If you did not indicate a second preference, we will place your name on a wait list.

WAIT LIST POLICY: The appropriate deposit will hold your name on a wait list. If a space becomes available, you will be admitted. If a space does not become available, your deposit will be refunded.

A passport is required for all trips outside of the USA. If you need a passport, the Tri-S staff can give you information on how to start the process.

Health and accident insurance is required for all trips. Coverage for certain provisions (pre-existing conditions, etc.) may require that insurance be purchased within 7-12 days of your initial trip deposit. If traveling outside of the USA, basic coverage travel insurance is included in the cost of the trip, fulfilling this requirement. More comprehensive coverage is available at an additional cost.

Turn in to the Tri-S and Study Abroad Office, Decker 132:

- Completed Tri-S Application
- Signed Anderson University Agreement & Release Form
- \$200 Non-Refundable Deposit *We accept cash, credit/debit cards, or checks. Make checks payable to Anderson University.*
- A copy of your passport or birth certificate if applying for a trip outside of the USA
We will not accept your application for an international trip without a passport or birth certificate copy.



ANDERSON UNIVERSITY AGREEMENT AND RELEASE FORM

In consideration of my acceptance in Anderson University's Tri-S program, I hereby agree to the following:

Health and Safety

- Prior to travel, it is my responsibility to consult my family physician regarding immunizations or other precautions to protect against travel-related illnesses.
- If I have any physical or mental condition or I am taking a prescription medication which may require special medical attention or accommodation during the program, I will notify the Tri-S office or my group leader.
- It is my responsibility to be sure I am covered by a policy of comprehensive health and accident insurance that provides coverage for any injuries or illnesses I may experience during my travel. I will not hold Anderson University, its directors, or officers liable for any injuries, illnesses, claims, damages, charges, bills, and/or expenses I may incur related to health or accident issues while traveling through this program.
- I grant to Anderson University or any of its representatives full authorization to take any action deemed necessary to protect my health and safety at my expense, including, but not limited to, placing me under the care of a doctor or hospital for medical examinations and/or treatment, or returning me to the United States if such return is deemed necessary after consultation with medical authorities.
- I understand that participation in Anderson University's Tri-S program involves risks not found in study at the university. These risks include but are not limited to traveling to and within, and returning from, one or more foreign countries; foreign, political, legal, social and economic conditions; different standards of design, safety and maintenance of buildings, public places and conveyances; local medical practices and conditions; natural hazards; disease, illness and injury; and crime. I understand that these and other risks are further described in the U.S. Department of State Consular Information Sheet and Travel Warning for the country or countries to which I will be traveling (travel.state.gov). I acknowledge that I am aware of these risks, that the University has no control over these risks, and that it is my responsibility alone to take precautions to minimize such risks.

Programs and Travel

- I understand that Anderson University reserves the right to make changes to the program itinerary at any time and for any reason, with or without notice, and the university shall not be liable for any loss to me because of any such cancellation or change. Any additional expenses resulting from penalties assessed by airlines because of operational or itinerary changes are my responsibility. The university reserves the right to substitute housing of a similar category at any time. Specific room and housing assignments are at the sole discretion of the university.
- I agree that Anderson University may use photographs that may be taken of me during the period of my participation in the program for whatever purpose they see fit.
- I understand that Anderson University assumes no responsibility, liability, or expense for any delays, cancellations, fare changes, missed carrier connections, public health risks, accidents, illnesses, injuries, death, losses, damages, or negligence by any tour operator, airline or transportation company, hotel or other housing facility, food service, or any other service due to weather, strikes, acts of God, war, quarantine, civil unrest, terrorism, or any other reason not explicitly stated here.
- I realize that Anderson University cannot assume responsibility for any loss, disappointment, expense, or frustration resulting from my failure to follow instructions or obtain the required documentation including passport, visa, birth, and/or health certificates.
- I understand that Anderson University, at its sole discretion, reserves the right to cancel all or part of any program after departure, requiring that all participants return to the United States if the university determines or believes that any person is or will be in danger if the program is continued.

Conduct and Lifestyle

- I understand that Anderson University reserves the right not to accept or retain me in the program at any time should my actions or behavior impede the operation of the program or the rights or welfare of another person. Similarly, if my conduct violates any policy, procedure, or lifestyle expectation statement as outlined in the Anderson University Student Handbook,
- I understand that I may be required, at my own expense, to leave the program at the sole discretion of Anderson University's agents and representatives, and may be referred to the appropriate Anderson University officials for further disciplinary or other action. In such an event, no refund will be made for any unused portion of the program.

I acknowledge that my participation in this program is entirely voluntary. I acknowledge that I have read, understand, and will abide by each of the terms and conditions of this agreement. I realize that all deposits are non-refundable and cannot be transferred to another person.

Signature _____ Date _____

I understand that by signing and submitting this document with an electronic signature, I am agreeing to the terms and conditions listed above and acknowledge that it is legally equivalent to a handwritten signature.

In an effort to ensure that every student has the opportunity to be a part of this international program, the TRI-S staff is committed to keeping the cost of these programs affordable while providing the most comprehensive and enriching experience possible. Keep in mind that 1) these are not all-expense-paid travel programs and 2) program price, schedules, and arrangements are subject to infinite change.

Travel Eligibility

- Must be a full time resident student or Tri-S assigned leader.
- Exception: If spaces are available, it is possible for trip leaders to invite adult children (18 or older) or spouses, but they will not receive the university subsidized price that students pay. If interested in full price, contact the Tri-S office.

Cancellations

- If you must cancel, it is imperative that you give written notice to the Tri-S office as soon as possible.
- Deposit payments, plus any trip expense incurred prior to the written notice of cancellation are non-refundable, cannot be transferred to another person, and the student is responsible for paying for them.

Payment

- Make payments at the Tri-S Office, Decker 132.
- We accept cash, credit card, and checks. Make checks payable to Anderson University.
- Failure to make payments on time may result in an additional late charge or deletion from the program.

Included in Program Price

- Program price includes housing and transportation on a carrier chosen by Tri-S from a designated departure city. Basic travel insurance coverage is included if traveling internationally. Costs related to travel to the designated departure city are the responsibility of the participant.
- Tour price is subject to change in the case of foreign exchange fluctuation, inflation, and/or other changes resulting in increase in land and/or air costs.
- Details regarding meal costs, spending money, etc. will be discussed in group meetings.

Not Included in Program Price

- Transportation to and from the departure city
- Costs related to securing a passport and/or visa (Estimated costs: passport \$135; visa \$60-280)
- US or foreign airport departure taxes
- Immunizations or other required or recommended health precautions (may cost additional \$200-\$400)
- Miscellaneous expenses such as tips, laundry, meals, baggage charges, travel insurance, postage, telephone calls
- Any items of a personal nature, or any items or services not expressly specified in writing
- Airline fees for checked baggage and/ or overweight baggage.

Itinerary and Program Changes

- Itineraries, departure and/or return dates, departure cities, housing, and other arrangements are subject to change or alteration by the airlines and/or Anderson University Tri-S without notice.
- Deviations in itinerary will be allowed in cases of international internships or study abroad only. Participants requesting a deviation in itinerary will be assessed a charge of \$100, plus any additional costs required by the airlines.

Baggage

- Baggage is at owner's own risk and responsibility throughout the travel.
- Although the airlines may have more generous baggage allowances, Tri-S allows the following:
 - Each participant is entitled to one suitcase and one carry-on bag.
 - The carry-on bag must fit in the overhead bin or under the seat in front of you. Baggage space is limited, especially in vans and motor coaches.
- Baggage loss or damage sustained while in the custody of an airline, hotel, bus company, transfer company, or Anderson University vehicle, is not the responsibility of Anderson University/Tri-S.

Documentation

- A valid passport and, in some cases, a visa may be required.
- Each person is responsible for obtaining the necessary travel documents at their own expense and well in advance of departure.

Insurance

- Anderson University requires that all participants be covered by a comprehensive health and accident insurance policy. Please contact the Tri-S Office for insurance options.
- If traveling outside the USA, an International Student Identification Card (ISIC) which includes basic coverage travel insurance will be included in the cost of the trip. Additional coverage can be purchased for an additional cost.
- Since most airline tickets are non-refundable, you may want to purchase trip cancellation insurance. For trips outside the USA, the ISIC can be upgraded to include this for an additional cost.

Responsibility and Liability

- Program participants should understand that all arrangements for transportation, lodging, and other program activities are made upon the express condition that Anderson University is not liable for any injury, damage, or loss, due to the failure of equipment, neglect or default of any company or person engaged in carrying out the arrangements of the program.
- The right is reserved to withdraw any program announced on the Tri-S website or promotional material, substitute housing, make alterations in the itineraries as may be necessary for the proper carrying out of the program, or to cancel the program at any time prior to departure.
- In the event a program is canceled, full refund of all payments, less any non-refundable portions, will be considered full settlement with the participant.
- All fares shown are subject to confirmation or adjustment until day of departure.



IMPORTANT PAYMENT DATES

Winter

June 1, 2018	Application and \$200 (<i>non-refundable deposit</i>)
September 7, 2018	\$1,000
October 19, 2018	Final payment due

Spring

September 14, 2018	Application and \$200 (<i>non-refundable deposit</i>)
November 2, 2018	\$1,000
January 18, 2019	Final payment due

Summer

October 26, 2018	Application and \$200 (<i>non-refundable deposit</i>)
November 30, 2018	\$1,000
February 8, 2019	Final payment due

After the initial deadline has passed, applications will be accepted on a space available basis . If added to a trip after the second payment date, you will be responsible for the full cost of the trip by the third payment date. For those trips that cost less than \$1,200, the final balance is due on the second payment date.