



Office of Work Life Engagement

POSITION ANNOUNCEMENT

GRADUATE ASSISTANT-SOFTBALL

Anderson University (IN) seeks a graduate assistant in the sport of Softball for the 2019-2020 and 2020-2021 academic years.

Responsibilities include, but are not limited to:

- Recruiting qualified student-athletes who are the “right fit” and desire a faith based educational experience
- Use of recruiting software
- Assist with all aspects of practice and game preparation as assigned by the head coach
- Monitoring student-athletes’ academic progress and conducting team study tables
- Assisting with the day-to-day office operations and administrative tasks

Job Requirements

- Qualified candidate will have a Bachelor’s degree; previous collegiate playing or coaching experience preferred.
- Commitment to University mission and Christian lifestyle.
- Admittance to Master’s program at Anderson University.
- Complete and pass required background check.
- The graduate assistant must meet University lifestyle expectations, GPA requirements and work responsibilities to be reappointed for the 2020-2021 academic year.
- 10 month work period: August through May.

Job Benefits

Tuition waiver (graduate programs in business and theology), \$4500 per year stipend, and campus housing, per availability, and shared with other GAs.

Application Deadline

Review of applications will begin immediately and continue until position is filled.

Application Process

Qualified and interested candidates should submit a letter of interest, resume and employment application (<https://www.anderson.edu/uploads/hr/staff-application.pdf>) to staffjobs@anderson.edu. Persons with an application on file or current university employees should send an email to staffjobs@anderson.edu to express interest in this position and include cover letter and resume. Current employees are also expected to notify their supervisor of their interest in this position.

Anderson University is a private Christian university in central Indiana, located near [Money’s #1 Best Places to Live in 2017](#) and [Town & Country Magazine’s #1 Best Place to Live](#). Anderson University continues to be recognized as one of America's top colleges by U.S. News and World Report, and The Princeton Review. Established in 1917 by the Church of God (Anderson, Ind.), Anderson University offers more than 50 undergraduate majors and graduate programs in business and theology. The University’s location in the central part of the state allows easy access to state parks, several boating lakes, and beautiful farmland. The close proximity to Indianapolis, the state’s capital, offers a full range of cultural and entertainment amenities.

AU is an equal opportunity employer. Persons who bring diversity are encouraged to apply. Anderson University complies with federal and state requirements for non-discrimination in employment with regard to sex, age, race, color, disability, and national and ethnic origin.