



# ANDERSON UNIVERSITY

## Office of Work Life Engagement POSITION ANNOUNCEMENT

**Position:** Assistant Provost/Dean of Students  
**Department:** Student Life  
**Reports to:** Provost  
**Date Available:** June 1, 2019

Anderson University seeks qualified applicants for the position of Assistant Provost/Dean of Students. The position at Anderson University can be broadly described as fulfilling the following roles: administrator, departmental leader, manager and supervisor, judicial officer, and servant of students. With an orientation towards student success and a focus on excellence, intentionality in serving students, holistic development, and cultural competence, the individual will lead a department of Christ-followers towards fulfillment of the University mission of educating students for a life of faith and service to the church and society.

The Department of Student Life (DOSL) is comprised of competent student life professionals whose work covers 14 functional areas. These are: Residence Life, Student Activities, Housing, Intramurals, Campus Ministries, Student Government, Career & Calling, Orientation, Counseling Services, the Cultural Resource Center which houses Multicultural and International Student Services, Chapel, and Student Leadership.

The DOSL is seeking a professional who has attained a Doctoral degree (preferred) or Master's degree (required) in Higher Education, Student Development or a related field. This person must have demonstrated successful, progressive work experience in the field of Student Affairs/Higher Education over a period of 10 years or more.

The most qualified candidates will have:

- experience and/or interest in assessment, the use of technology and social media in the higher education environment, Title IX, and an orientation towards the student experience that seeks to partner with Academic Affairs in the success of students.
- a strong, personal faith in Jesus Christ and see their work in Christian Higher Education as an aspect of ministry and calling.
- an ability to balance professionalism with a disposition that invites humor and celebration while leading and being part of a community that has a strong history of enjoying being together and with students.
- a demonstrated openness to interacting with people whose lives have been shaped by cultures different from their own (through participation in church, community service, extracurricular activities, cultural immersion activities, or other activities that reflect intercultural humility).
- an ability to communicate to multiple audiences—staff, students, parents, and faculty—and in a variety of settings.

Qualified and interested candidates should submit a letter of interest, resume and employment application <http://www.anderson.edu/uploads/hr/staff-application.pdf> to [staffjobs@anderson.edu](mailto:staffjobs@anderson.edu). Persons with an application on file or current university employees should send an email to [staffjobs@anderson.edu](mailto:staffjobs@anderson.edu) to express interest in this position. Current employees are also expected to notify their supervisor of their interest in this position.

Anderson University is a private Christian university in central Indiana, located near [Money's #1 Best Places to Live in 2017](#) and [Town & Country Magazine's #1 Best Place to Live](#). Anderson University continues to be recognized as one of America's top colleges by U.S. News and World Report, and The Princeton Review. Established in 1917 by the Church of God (Anderson, Ind.), Anderson University offers more than 50 undergraduate majors and graduate programs in business and theology. The University's location in the central part of the state allows easy access to state parks, several boating lakes, and beautiful farmland. The close proximity to Indianapolis, the state's capital, offers a full range of cultural and entertainment amenities.

AU is an equal opportunity employer. Persons who bring diversity are encouraged to apply. Anderson University complies with federal and state requirements for non-discrimination in employment with regard to sex, age, race, color, disability, and national and ethnic origin.

April 10, 2019